



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 10/8/13	<u>Interviewer:</u> Sue Guenter-Schlesinger	<b>RFA #13 – 41</b>
<u>Person(s) Requesting Assistance (Anonymous)</u>		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u>		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.)</u> Offensive stereotypes in research project she participated in.		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐    Female ☒    Administrator ☐    Faculty ☐    Staff ☐    Student ☒  
Concern Regarding:    Male ☐    Female ☐    Administrator ☐    Faculty ☐    Staff ☐    Student ☐

Time Line		
Date	Item	Comments
10/8/13	Sue meeting with [REDACTED]	
10/10/13	Sue meeting with [REDACTED]	
10/14/13	Sue meeting with [REDACTED] & [REDACTED]	See Summary Memo to the File.

*Provide a summary of the discussion, including recommendations provided.  
Subsequent discussions, requests for assistance and/or follow-ups on this issue  
should be included chronologically below.*